

Tuesday, June 4, 2019 @ 7 pm

**In an effort to respect everyone's time, please keep your presentation to 5 minutes. Many thanks!*

List of Attendees are attached

7:10 PM Meeting begun

Welcome to the Recognition & Volunteer Tea

Bylaw VOTE - Allyson Rosseel – gave a brief overview of each article prior to calling for a vote. 2/3 of a vote was needed for the articles to be passed/adopted.

Article I Name - **19 members in favor –proposed revisions passed/adopted**

Article III Policies **25 members in favor – proposed revisions passed/adopted**

Article V Officers **25 members in favor – proposed revisions passed/adopted**

Article VI Duties of the Officers **23 members in favor – proposed revisions passed/adopted**

Article VII Elections of Officers **24 members in favor – proposed revisions passed/adopted**

Article VIII Executive Committee **25 members in favor – proposed revisions passed/adopted**

Article IX Executive Board – (without section 5) **20 members in favor – proposed revisions passed/ adopted.**

Section 5 – separate vote : 16 members in favor – NOT 2/3 vote so this proposed revisions will NOT be passed/adopted

Article X Meetings **24 members in favor – proposed revisions passed/adopted**

Article XI (no title listed) **25 members in favor – proposed revisions passed/adopted**

Article XII (no title listed) **24 members in favor – proposed revisions passed/adopted**

-There was some discussion regarding Article IX, Section 5 specifically, amongst members that putting wording in regarding removal of a volunteer may bring a negative tone. Others stated that is was good protocol for some non-profits to protect both sides. It was stated that the hope is that members would be able to have some adult conversations before the situation escalated and would be in need to use the guidelines discussed in the proposed Article IX Section 5.

-Allyson Rosseel stated that the Bi-Law Committee discussed this Section at length and noted that there was similar language in the Middle School bi-laws and the current committee tailored the wording to be as effective and to bring a balance to a potential difficult situation.

Officer Reports

Alexis Pasternak - Recognition; Outgoing parents - Leila Bannister, Patty Tripler, Amy Kraiza, Daria Condo, Jennifer Perthes, Missy Bochanski, Ruth Billebault, Stephanie Campbell, Carmen Bilc, and Therese Menear

-Flowers and a copy of the Book Cover was presented to each individual and thanked for there tireless volunteering efforts over there years at Manoa. Books were purchased by the PTO and were donated to the library in honor of volunteers noted above.

Dr. Ramoundos

-Thanked everyone for coming out. This is a time to reflect upon all the great accomplishments this year. A shout out to the board, along with Flowers. Thank you for a wonderful luncheon.

-Unity Day – successful day, could not have done it without the parent volunteers.

Faculty Report -Wendy Wolov (5W) – Thank you for all the volunteers for Unity Day, teachers, students. Thank you for all the events the PTO supported this year. Mrs. Wolov also wished the 5th grade parent volunteers well for them and their kids. She has enjoyed teaching and getting to know all the children moving on to HMS.

Tobie Stallings - Accomplishments this year, Chairs for next year, Events for next year, Legacy Picture -see attached list

Legacy Picture – the intent is to have an 8x10 photo of each 5th grade class going forward framed in an 11x14 black frame. Dr R. will designate an area for the photos to be hung. This year the hope to have last years class photo framed as well.

Helene Conroy-Smith - End of Year Budget Review

-Budget presented is not 100% complete. Items are still pouring in. Please submit any outstanding items to Helene by 6/15 with the intent to close out the books by 7/15 and formal close for tax purposes of 8/31.

Please submit any reimbursements on the PTO form along with original receipts.

Standing Items

5th grade; Graduation (6/14) - Tobie for Michelle Baldino, **Video** - Heather Grasso – All good

-Tobie for Michelle – Graduation: We are just under budget of \$800 for graduation supplies including gift for the kids, balloons and decorations, programs and certificates. We have currently spent \$771. We are in good shape for set up and breakdown by the help of some 5th grade parents the night before and 4th grade parents the day of graduation. Michelle is happy to meet next year with whoever the 5th grade chairs are.

HRP; EoY Popsicles - Kate Laepple-Hertzog - popsicles will be distributed at various times per teachers request. Kindergarten was included for the first time.

IDC - Stephanie Smith, Janice Convery - No update

Review

Track Meet - Therese Menear - all district 4th & 5th grades competed at the HMS.

-122 runners- great day – great support the day of the event.

Therese has passed all the info onto Jill W who will take over next year.

SpiritWear (Sale) - Anita Newby

-80 pieces sold – sale is over. All orders will be distributed before the end of the school year.

Teacher Appreciation Luncheon - Renee Lawler, Michelle Scullin, Therese Menear

-another successful event. Teachers/staff love it. Thank you to all the parents for the generous donations.

Unity Day Party -Tobie for Michelle Baldino - district wide 5th grade get together.

Unity Day: Unity Day at the Middle School was a huge success! The kids had an awesome day of activities including art, P.E., STEM and more as well as a mock day in 6th grade and a dance party with the DJ to wrap up the day. Going forward, I'd recommend Manoa's PTO to put aside \$1800-2000 for this event. This year Dr. Ramoundos donated \$1800 from his Principle Fund and the PTO covered the supplies for the art station Manoa was in charge of running. The kids made a piece of art that is currently being framed before heading to the Middle School. Michelle will share pictures on the 5th grade FB page when it is complete.

Preview

Field Day (6/7, 6/10 rain date) - Michelle Scullin - Run by Mr. Davidson, the whole school participates, fun stations set up on the fields. Snack and trinket provided by PTO.

Other Business

Boxtops – Manoa is the big winner over Lynnwood!! Lynnwood Principal will be wearing Manoa Colors.

Announcements

Meeting adjourned 8:20PM

Minutes will be posted to the website; www.manoapto.org
Any item for inclusion on the agenda should be submitted to the President at least 2 days prior to the
meeting; manoaptohavertown@gmail.com

★ Please Sign In ★

June 4th

Renee Lusk
Tobie Stallings
Alexis Postonell
Shana Robarge
Kate Laepple Hertzog
Amy Kraiza
Nicole Stahl
Wendy Jonodi
Colleen McLaughlin Rivers
Liz Meisheid
Ally Rossee
~~Kate~~
Nicole Bumbaugh
Therese Meneau
Ruth Billebautt
~~Julia~~
Betsy Pandian
Carmen Bille
Michelle Sath
Barbara Taylor
~~Stephanie~~
Stephanie Campbell
Anita Newby
Patty Triple
Daria Condo
Dr. R.
Mrs. Wolov

Manoa PTO Treasurer's Report: Budget for 2018/2019 School Year	Estimated Gross Income	Actual YTD Gross Income (Linked to Ledger)	Estimated Expense BUDGET	Actual YTD Expense (Linked to Ledger)	Estimated FY Net (Estimate Gross + Estimated Expense)	Actual YTD Net (Actual Gross + Actual Expense)
Amazon Smile	\$100.00	\$48.55	\$0.00	\$0.00	\$100.00	\$48.55
Book Fair	\$0.00	\$0.00	\$0.00	(\$25.95)	\$0.00	(\$25.95)
Book Fair - Library Half	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Boxtops for Education	\$2,500.00	\$2,925.20	(\$325.00)	(\$86.99)	\$2,175.00	\$2,838.21
Dining for Cause	\$1,200.00	\$1,032.35	\$0.00	(\$34.00)	\$1,200.00	\$998.35
Disney on Ice	\$3,500.00	\$4,816.00	(\$2,620.00)	(\$4,327.00)	\$880.00	\$489.00
Fall Festival	\$10,300.00	\$13,522.51	(\$3,200.00)	(\$3,792.26)	\$7,100.00	\$9,730.25
Fifth Grade Car Wash	\$500.00	\$0.00	(\$500.00)	\$0.00	\$0.00	\$0.00
Fun Fair	\$7,600.00	\$6,008.23	(\$4,500.00)	(\$4,239.05)	\$3,100.00	\$1,769.18
General Fundraising	\$1,000.00	\$652.75	\$0.00	(\$100.00)	\$1,000.00	\$552.75
Holiday Fair	\$4,000.00	\$2,618.75	(\$2,000.00)	(\$1,246.54)	\$2,000.00	\$1,372.21
Kidstuff Entertainment books	\$1,175.00	\$776.00	(\$587.50)	(\$375.78)	\$587.50	\$400.22
Learning Express	\$100.00	\$72.65	\$0.00	\$0.00	\$100.00	\$72.65
Membership Dues	\$6,000.00	\$8,173.46	(\$100.00)	(\$4.56)	\$5,900.00	\$6,677.30
Parent Social	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spirit Wear	\$3,000.00	\$3,030.51	(\$2,250.00)	(\$4,451.52)	\$750.00	(\$1,421.01)
Yearbooks	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00
1st Day Coffee Social	\$0.00	\$0.00	(\$150.00)	(\$105.14)	(\$150.00)	(\$105.14)
After School Activities	\$0.00	\$0.00	(\$100.00)	\$0.00	(\$100.00)	\$0.00
After School Clubs	\$0.00	\$0.00	(\$100.00)	\$0.00	(\$100.00)	\$0.00
Assemblies	\$0.00	\$0.00	(\$2,800.00)	(\$2,100.00)	(\$2,800.00)	(\$2,100.00)
AtoZ	\$0.00	\$0.00	(\$160.00)	\$0.00	(\$160.00)	\$0.00
Back to School Night	\$0.00	\$0.00	(\$250.00)	\$0.00	(\$250.00)	\$0.00
Back to School Social	\$0.00	\$138.30	(\$150.00)	(\$177.30)	(\$150.00)	(\$39.00)
Bingo Night	\$1,500.00	\$1,191.75	(\$1,200.00)	(\$678.89)	\$300.00	\$512.86
Children's Resource Fund	\$0.00	\$0.00	(\$3,500.00)	(\$2,286.44)	(\$3,500.00)	(\$2,286.44)
Faculty Luncheon	\$0.00	\$0.00	(\$350.00)	\$0.00	(\$350.00)	\$0.00
Family Dance Night	\$0.00	\$374.00	(\$250.00)	(\$263.64)	(\$250.00)	\$110.36
Family Reading Night	\$0.00	\$0.00	(\$100.00)	\$0.00	(\$100.00)	\$0.00
Field Day	\$0.00	\$0.00	(\$970.00)	\$0.00	(\$970.00)	\$0.00
Fifth Grade Graduation	\$0.00	\$0.00	(\$800.00)	(\$440.38)	(\$800.00)	(\$440.38)
Fifth Grade T-shirts	\$0.00	\$0.00	(\$815.00)	(\$748.50)	(\$815.00)	(\$748.50)
Fifth Grade Yearbooks	\$0.00	\$0.00	(\$2,000.00)	(\$1,721.00)	(\$2,000.00)	(\$1,721.00)
Fifth Grade Legacy Gift	\$0.00	\$0.00	(\$500.00)	\$0.00	(\$500.00)	\$0.00
Garden Committee	\$0.00	\$0.00	(\$200.00)	(\$184.80)	(\$200.00)	(\$184.80)
Holiday Teacher Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Homerom Parents	\$0.00	\$0.00	(\$2,100.00)	(\$746.25)	(\$2,100.00)	(\$746.25)
Hospitality	\$0.00	\$0.00	(\$100.00)	\$0.00	(\$100.00)	\$0.00
HTEF 5K Run	\$0.00	\$0.00	(\$250.00)	(\$250.00)	(\$250.00)	(\$250.00)
Miscellaneous Expenses	\$0.00	\$0.00	(\$300.00)	(\$136.15)	(\$300.00)	(\$136.15)
Office Expenses/Bank Fees	\$0.00	\$0.00	(\$200.00)	(\$128.77)	(\$200.00)	(\$128.77)
PSSA Reward	\$0.00	\$0.00	(\$460.00)	\$0.00	(\$460.00)	\$0.00
PTO Today Renewal	\$0.00	\$0.00	(\$614.00)	(\$614.00)	(\$614.00)	(\$614.00)
PTO Website	\$0.00	\$0.00	(\$200.00)	(\$155.88)	(\$200.00)	(\$155.88)
Publicity / Marketing	\$0.00	\$0.00	(\$500.00)	\$0.00	(\$500.00)	\$0.00
Publishing Center	\$0.00	\$0.00	(\$1,500.00)	(\$359.96)	(\$1,500.00)	(\$359.96)
Recognition	\$0.00	\$0.00	(\$1,000.00)	(\$370.20)	(\$1,000.00)	(\$370.20)
Sneak A Peek	\$0.00	\$0.00	(\$150.00)	(\$70.14)	(\$150.00)	(\$70.14)
Teacher Appreciation Gifts	\$0.00	\$45.00	(\$1,000.00)	(\$1,126.96)	(\$1,000.00)	(\$1,081.96)
Variety Show	\$0.00	\$0.00	(\$390.00)	(\$335.00)	(\$390.00)	(\$335.00)
Welcome Back Postcard	\$0.00	\$0.00	(\$400.00)	\$0.00	(\$400.00)	\$0.00
Young Writers Day Honorariums	\$0.00	\$0.00	(\$3,900.00)	(\$3,745.41)	(\$3,900.00)	(\$3,745.41)
Young Writers Day Luncheon	\$0.00	\$0.00	(\$400.00)	(\$414.48)	(\$400.00)	(\$414.48)
BLAST	\$0.00	\$0.00	\$0.00	(\$450.00)	\$0.00	(\$450.00)
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
TOTALS	\$43,275.00	\$45,426.01	(\$43,941.50)	(\$35,842.94)	(\$666.50)	\$8,091.47

Teachers for CRF- 29
checks outstanding

THANK YOU!

Whether you donated a baked good or party supply, gave an one hour of your time, several hours, or chaired a committee, we thank YOU. We thank all of YOU for helping make this year a success!

Look what WE accomplished together:

Community Building Events

- Back to School Social
- 1st Day Coffee/Coco Social
- Fall Fest
- Book Fair
- Family Reading Night
- Holiday Fair
- Disney On Ice
- Young Writers' Day
- Skatium Skate Party
- Bingo
- Variety Show
- Someone Special Dance
- Fun Fair

School Support Services

- Homeroom parents & photographers- 3 parties for each class
- End of Year Popsicles for all
- Two assemblies
- Kindergarten Music Assemblies
- Art Show (Hanging students' artwork)
- Garden Club Support
- Field Day Assistance
- Spirit Wear
- Yearbook
- Box Top Program
- Track Meet
- Publishing Center

Supplies & Recognition

- Gifts for staff (birth, retirement...)
- Faculty Appreciation Week & Luncheon
- 5th grade: T-shirts, yearbooks, Unity Day, graduation: video, gift & decorations
- Children's Resource Fund (Teacher reimbursement funds)
- Kids Stuff Coupon Books
- PSSA Popsicle Reward

Communication

- Monthly meetings
- Website: <http://www.manoapto.org>
- Email: manoaptohavertown@gmail.com
- Social Media (Facebook)
- Intra District Council (IDC)
- Weekly Newsletter (Manoa Mail)
- Student Directory (AtoZ Connect)
- By-Laws Committee

As this year comes to a close we are already planning our activities and events for the 2019-2020 school year and are reaching out to secure chairs. We would love to have you take part in whatever capacity you feel comfortable with. A list of open chairs is below, anyone interested in learning more about an event, potentially interested in shadowing a current chair or just interested, the PTO would love to hear from you. If you are unsure, we encourage new volunteers to shadow or reach out to the current chairs if you are interested in working on a specific event.

Open Chair Opportunities:

Dining with a Cause (Co-Chair)
Faculty Appreciation Luncheon (Co-Chair)
Fall Fest (Co-Chairs x 5)
Fifth Gr. Grad. 4th gr. parent (Co-Chair)
Fifth Grade Unity Day Party (Co-Chair x 3)
Fifth Grade T-shirt Contest
Fun Fair (Co-Chair - Coordinator)
Fundraising Committee

Newsletter (Co-Chair x 2)
Nominating Committee
PSSA Reward
Publishing Center (Co-Chair x 3)
Young Writer's Day (Co-Chair)
YWD Luncheon (Co-Chair)
Website (Co-Chair)

Don't see an opening in the activity/event you were hoping for? Please, still reach out! A full list of volunteer opportunities can be found on our web site, www.manoapto.org

We appreciate every minute of your time volunteered or food item prepared or party supply sent in. A huge thank you to all of you for your time and efforts put forth this year!